



COMMUNITY FUND
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Special Notice: Change in Holiday Schedule

Community Fund Ohio will be closed from 8:30 am on Friday, December 22, 2023, until 8:30 am on Wednesday, January 3, 2024. Our staff will not be working and will not have access to email, mail, voicemail, or faxes during this time.

Please note the following deadlines for year-end processing:

<u>Item</u>	<u>Due Date</u>
Distribution Request*	November 1, 2023
Beneficiary Resource Record*	November 1, 2023
Any distribution related item*	November 1, 2023
New Joinder Application	December 15, 2023, at 3:30 pm
Deposit	December 19, 2023 at 3:30 pm

* Community Fund will continue to process distribution requests as they are received; however, forms must be received by Community Fund no later than November 1, 2023, to guarantee a distribution check will be issued before December 21, 2023.

Please visit our website to view our other scheduled closures.

Posted to website: September 21, 2023